

Minutes of the Shotley Parish Council meeting held on Thursday 18 March 2010 at 7.15pm in the Large Committee Room, Shotley Village Hall

Present: Councillors: R Wrinch (chair), G Anderson, J Catling, T Ingram, B Nichols, G Steel, G Brown, N Bugg and Clerk: L Rowlands and RFO: D Bedwell

In attendance: D.Cllr P Clark, PC Gary Austin and two members of the public

Public Forum: -

1. **To receive apologies for absence** – SP Cllr M Matthews, BD Cllr T Roberts, SC Cllr D Wood and Gary Richens (other engagements) and PCSO Trish Gibson (rest day)

2. **To receive Declarations of interest** – Cllr Steel (item 3.9 - prejudicial).

3. **To receive reports from (if available):**

1. District Councillor – Members had recently held a useful seminar regarding travellers sites.

2. County Councillor – Report circulated to councillors prior to meeting – highlights included: clarifying the Local Government Review decision; National Grid Pylons consultation; Council Tax would be increased by 2.4% over the next year.

3. Safer Neighbourhood Team – A “Meet and Greet” event was to be held in Kingsland/ Queensland in April; the Crime report for February recorded five thefts, one assault occasioning ABH and one criminal damage. PCSO Trish Gibson was leaving the area in late April and her replacement would be introduced to the village shortly. The Council passed on its thanks to Trish for her excellent work over the last 2-3 years.

4. Parish Plan Implementation Board

3.4.1 To consider PPIB’s recommendations regarding reallocation of £2000 of the BELSP tennis court fund to SYNC organisation in order to cover shortfall in purchase price of modular building – **It was resolved** to accept PPIB’s recommendation - Clerk to contact BELSP to obtain their agreement to this course of action.

3.4.2 To consider PPIB’s recommendations regarding a 2010 issue of the Business Directory – **It was resolved** to accept PPIB’s recommendation that a 2010 Business Directory be published by Tessa Brown subject to the RFO being satisfied on the financial issues.

3.4.3 Further recommendations from the PPIB to be considered at Review Meeting and a site meeting was arranged at the tennis courts for 6.30pm 25 March 2010.

5. Shotley Community Emergency Plan – Nothing to report.

6. Parish Clerk – Bulls Field allotment holders had reported that a resident of The Street was dumping garden rubbish on the allotments – Clerk to write to resident.

7. Responsible Financial Officer

The Parish Council reserves were as follows:

Community Account	£ 4,349.87
Premium Account	£ 454.85
Tracker Account	£57,020.95
Total:	£61,825.67

Which includes earmarked reserves and funds:

Ganges Playground	£ 7,500.00
Kingsland Playground	£ 7,500.00
BELSP (Tennis Courts £10K)	£10,000.00
Grand Total:	£36,825.67

(The above figures do not include Accounts Payable presented at this meeting)

8. Community Warden –

- Snow and ice clearance carried out and grit spread where necessary;
- Two soakaways dug next to the paths outside the Shotley Post Office
- All street signs in Shotley and Shotley Gate were cleaned;

- All notice boards treated with weather proof oil;
- BT phone box on The Street cleaned and smashed glass cleared up.
- Deep clean of bushes and hedges carried out - collected a trailer load of rubbish (moped, TV, tyres, carpets, old road cones and two bin bags of smaller rubbish);
- Dog fouling on the up again;
- Work request books placed in both Post Offices

9. Stour Footpath Group

3.9.1 To consider funding application to support cliff erosion protection measures – **It was resolved** to contribute £2000 towards a start up fund for the Group. Funds to be held by SPC and distributed as instructed by Group. Once a bank account has been opened, balance to be transferred.

4. **To agree minutes of the Parish Council Meeting held on 25 February 2010** - The minutes were declared a true and accurate record and were signed as such by the Chairman
5. **Matters of report from minutes of previous meetings** – The Surgery confirmed that Dr Williams did not wish a fuss made of his leaving the practice. It was agreed therefore that a letter of thanks be sent from the Council.
6. **To consider funding application from SYNC to cover shortfall in purchase price of new premises – It was resolved** to grant £1875.44 (representing the shortfall of purchase price after £2000 BELSP transfer) subject to receipt of proof of an order for the temporary building being placed and planning having been applied for. In the unlikely event that the project does not go ahead, the grant is to be refunded to the Council
7. **HMS Ganges: update and to agree any actions (if appropriate) in response to information received**
1. Reserved Matters (B/00/01318RES - 404 Retirement Homes) – We had received notification from BDC that the developer had appealed against their planning decision and had requested a public enquiry. It is likely the Inquiry will last for 3 days (estimate at present). No dates have yet been suggested and a venue has not been selected. Further representations can be made to the Planning Inspectorate and the public inquiry is open to all. **It was agreed** that a public meeting to be arranged for June to engage with parishioners in order to garner their views for the site. A draft planning statement was considered and after minor amendments, agreed.
 2. To consider making a donation towards the cost of obtaining legal advice regarding the Reserved Matters application – Deferred as no paperwork available
 3. Mast – update – No News
8. **Planning matters**
To consider response on applications received up to 14 March 2010 **and subsequently:**
- Applications received from Babergh**
1. B/10/00107/FHA – 54 Kingsland Shotley Ipswich IP9 1NB – Erection of single-storey side and two-storey side and rear extensions – **No Objections** although it was felt that a brick finish similar to that on existing building should be used rather than the render suggested
 2. B/10/0020/FHA – 7 Kirkton Close, Shotley Ipswich IP9 1QG – Erection of single-storey rear extension and first-floor side extension – **No objections**
- Applications approved by Babergh/SCC**
3. B/10/00071/TPO/DP – 14 Great Harlings, Shotley, Ipswich IP9 1NY - Removal of dead limbs and thinning of 1 no. Scots Pine Tree, removal of lower limbs and crown reduction of 1 No. Corsican Pine tree in Area A1 of Tree Preservation Order BT 264

4. Shotley Primary School – Reduce size of existing canopy, install a Solus S1062 Portakabin, create platform area, create buggy store
 5. B/10/00031/FHA/LM – Ruponda The Street Shotley Ipswich IP9 1NQ – Erection of first-floor rear extension
9. **To authorise signing of cheques for payments previously agreed:**
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| 1. Clerk's salary (6.2.10-5.3.10) = 37 hrs | £449.92 |
| 2. Clerk's expenses – Telephone charges Nov-Feb | £75.00 |
| 3. RFO's salary (6.2.10-5.3.10) = 27.5 hrs | £334.40 |
| 4. RFO's expenses – | £46.55 |
| 5. Community Warden's salary (6.2.10-5.3.10) = 30.50 hrs | £274.50 |
| 6. Community Warden's expenses – | £11.80 |
| 7. Litter Warden's salary (Village) (6.2.10-5.3.10) = 20hrs | £140.00 |
| 8. Tess Brown – editing of website = 12hrs to 10 March | £96.00 |
| 9. Matt's Tree and Grass Garden Services | £137.50 |
| 10. SVHMC – hire of LCR for Police Surgery 24/2 + SCR for SYNC 4/3 | £15.00 |
| 11. Glasdon – 4 x dog litter bins | £452.18 |
| 12. Clerks and Councils Direct subscription | £11.00 |
| 13. Mr J Peters – website hosting fee | £35.18 |
| 14. SYNC – venue hire fees (Shipwreck for 16 weeks) | £160.00 |
10. **To consider the purchase and siting of grit bins** – Deferred due to time constraints.
11. **To consider correspondence received up to 18 March 2010 and any responses required – comments in bold**
- a. Ipswich Disabled Bureau – request for funding – *funding application form e-mailed 3.3.10*
 - b. SCC – Draft Fire Action Plan 2010-2011 – consultation period for this ends on 30 April 2010 – more info at: www.suffolk.gov.uk/fireactionplan **Cllr Brown to draft reply**
 - c. SALC – LAIS : 1293 Planning Application Consultees List; 1294 Improving Planning Engagement with Consultees; 1295 Development Management; 1296 Planning Conditions; 1297 Council Tax, England
 - d. Suffolk ACRE – Quarterly Magazine Update
 - e. Woolverstone PC – copy of their letter to BDC re Spring Clean Suffolk 2010
 - f. BDC – Media releases: Babergh urges residents to spring clean;
 - g. BDC – Village of the Year Awards 2010
 - h. SOS – Members Newsletter No. 9 March 2010
 - i. Essex and South Suffolk Shoreline Management Plan – public consultation – copies of non-technical draft summary document for the Essex and South Suffolk SMP – feedback needed by 18 June 2010 – **Gary Richens to draft reply for consideration by Council**
 - j. SALC – Letter regarding LAIS service
 - k. Hutchinson Ports – invitation to LALC meeting Weds 31 Mar 2010 at 11am – **No one available to attend**
12. **Reports from Councillors on matters not itemised on agenda/to be included in next agenda**
1. Cllr Bugg apologised in advance for his absence at the meeting on 15 April as he would be on holiday.
 2. The new tables for the village hall were on order.
 3. Photographs of the flytipping at Wades Lane to be passed to Environment Agency.

Meeting ended: 9.50pm

Date of next meeting: Review: 25 March 2010

BCT = Babergh Communities Together
BDC = Babergh District Council
BELSP = Babergh East Local Strategic Partnership
CPRE = Campaign for the Protection of Rural England
EERA = East of England Regional Assembly
ENCAMS = Environmental Campaigns
LAIS = Local Authority Information Services
NALC = National Association of Local Councils

PPIB = Parish Plan Implementation Board
SALC = Suffolk Association of Local Councils
SCC = Suffolk County Council
SCHU = Suffolk Coasts and Heaths Unit
SOS = Stour and Orwell Society
SPPA – Shortly Peninsula Parish Alliance
SPC = Shortly Parish Council
SPS = Suffolk Preservation Society
SYNC = Shotley Youth New Crew