

**Minutes of the Shotley Parish Council meeting held on Thursday 25 February 2010 at 7.15pm
in the Large Committee Room, Shotley Village Hall**

Present: Councillors: R Wrinch (chair), M Matthews, G Anderson, J Catling, T Ingram, B Nichols, G Steel, G Brown, N Bugg and Clerk: L Rowlands and RFO: D Bedwell

In attendance: SC Cllr D Wood and five members of the public

Public Forum: The SYNC Chairman updated the Council on progress so far with the purchase and siting arrangements for their accommodation and indicated that they would be putting in a grant application at March meeting.

1. **To receive apologies for absence** – BD Cllrs P Clarke and T Roberts (holiday) and SNT (off duty)
2. **To receive Declarations of interest** – Cllr Steel (item 3.9) and Cllr Bugg (item 13).
3. **To receive reports from (if available):**
 1. District Councillor – No report available.
 2. County Councillor – Report presented to meeting, to be circulated to councillors in due course – highlights included: council tax would be increased by 2.4%; response to National Grid Pylons, info on Local Government Review decision and Energy Monitors on Loan scheme.
 3. Safer Neighbourhood Team – The January Report indicated two crimes of theft.
 - 3.3.1 To consider funding village hall hire costs for surgeries – **It was resolved to fund the four surgeries at a cost of £37.00 for the year and to review funding in 2011**
 4. Parish Plan Implementation Board – There was to be a SNYC meeting on 4 March to discuss progress re accommodation.
 5. Shotley Community Emergency Plan – The Suffolk Resilience consultation with Parish Councils rolls out in March/April 2010 and Chelmondiston's plan is to be agreed at their meeting next month.
 6. Parish Clerk – Reports of motorbikes using Footpath 26 had been passed to both SNT and SCC for action; the Village Litter Warden would be on sick leave for approximately 2-3 weeks from next week and arrangements had been made for the Community Warden to cover her rounds.
 7. Responsible Financial Officer

The Parish Council reserves were as follows:

| | |
|-------------------|--------------------------|
| Community Account | £ 1,833.30 |
| Premium Account | £ 454.79 |
| Tracker Account | <u>£63,351.34</u> |
| Total: | <u>£65,351.24</u> |

Which includes earmarked reserves and funds:

| | |
|----------------------------|--------------------------|
| Ganges Playground | £ 7,500.00 |
| Kingsland Playground | £ 7,500.00 |
| BELSP (Tennis Courts £10K) | <u>£10,000.00</u> |
| Grand Total: | <u>£40,351.24</u> |

(The above figures do not include Accounts Payable presented at this meeting)
 8. Community Warden –
 - Glass Bottles have been smashed again on the Tennis courts
 - Massive increase in litter.
 - Increased dog fouling on pavements and grass paths.
 - Minimal snow clearance completed on crossing points and outside shops, grit put down in danger areas and swept up when clear.

- Dangerous hanging branches from Ganges Wood Pines cleared from Tudor close. Woodland Trust aware and contact set up.
 - Verges of road from Church Walk up to Shotley signs cleared of litter
9. Stour Footpath Group
- A meeting had been held with statutory bodies this week at the trial tyre wall where the worst erosion was taking place
 - They were wholly sympathetic to what had been done and why
 - The Environment Agency advised that the trial materials used constituted unlicensed waste but as it was obvious the Group were willing to work in partnership with all statutory bodies, they would adopt a flexible approach to the replacement of the waste with more suitable materials. The EA advised they were unable to help with funding for this project
 - BDC advised that a planning application would be needed to carry out any new works and representatives advised they would help draft this although the PC would need to pay the fee
 - Another meeting was to be held in 3-4 weeks time to thrash out a medium term solution.
 - Funding would be a major issue as any solution was likely to be costly and to this end a grant application would be submitted to the PC at the March meeting
4. **To agree minutes of the Parish Council Meeting held on 21 January 2010** - The minutes were declared a true and accurate record and were signed as such by the Chairman
5. **Matters of report from minutes of previous meetings** – Signing to the Marina and Museum – SCC Highways advised that they felt that both establishments should appear on the sign despite the Marina being unwilling to cover a third of the costs and asked if the PC would fund a third and the Museum pick up two thirds. **It was resolved to only fund a third if the Marina did likewise – Clerk to advise SCC.**
6. **HMS Ganges: update and to agree any actions (if appropriate) in response to information received**
1. Reserved Matters (B/00/01318RES - 404 Retirement Homes)
- 1.1. See 7.7 below regarding BDC's refusal of the above application.
 - 1.2. **It was resolved** in light of the refusal by BDC that the PC hold a public meeting to garner the village views and to put together points for a mixed development to be considered by BDC's Development Committee, the developer and SPPA – a "shopping list" backed up with our evidence ie less than 325 homes, Inspector's evidence, planning obligations etc. Clerk to arrange suitable date for a public meeting initially.
 - 1.3. The Director of Corporate Services, BDC advised we had failed in our Freedom of Information request to have sight of their QC's advice. **It was resolved to take this no further.**
 - 1.4. The SPPA had held a meeting recently to discuss the way forward and were to ask their Barrister what we are able to do if the developer does appeal
2. To consider making a donation towards the cost of obtaining legal advice regarding the Reserved Matters application – Deferred as no paperwork available
3. Mixed use development (B/08/00964/ENQ – "Paragraph 29" application) – No news
4. Mast – update – Application approved by BDC - see 7.6 below
7. **Planning matters**
- To consider response on applications received up to 21 January 2010 **and subsequently:**
Applications received from Babergh
1. B/10/00071/TPO – 14 Great Harlings, Shotley, Ipswich IP9 1NY – Removal of dead limbs and thinning of 1 no. Scots Pine Tree, removal of lower limbs and crown reduction of 1 No. Corsican Pine tree in Area A1 of Tree Preservation Order BT 264 – **No objections**

2. B/10/00127/FHA – 66 Great Harlings Shotley Ipswich IP9 1NY – Erection of single-storey side extension – **No objections**
3. Shotley Primary School – Reduce size of existing canopy, install a Solus S1062 Portakabin, create platform area, create buggy store – **No objections**
4. B/10/00130/FUL – Anglian Water Pumping Station & Public Conveniences, Bristol Hill, Shotley – Construction of new vehicular access – **No objections**
5. B/10/00031/FHA – Ruponda, The Street, Shotley – Erection of first floor rear extension – **No objections** (this item had been missed off the agenda due to clerical error, however it had been attended to by a councillor in the normal manner)

Applications approved by Babergh

6. B/09/01313/LBC – Ceremonial Mast of the former HMS Ganges, Royal Naval Training Establishment, Shotley Gate, Shotley, Ipswich – Applications for Listed Building Consent – Lowering of mast and temporary removal from site in order to facilitate repairs prior to re-erection of mast in former position

Applications refused by Babergh

7. B/00/01318/OUT – Former HMS Ganges Site, Shotley Gate, Shotley Ipswich IP9 – Submission of details under OPP B/88/0160/OUT – the siting, design and external appearance of, the means of access to and the landscaping of the site for a retirement community development of 404 dwellings, nursing home and associated facilities as amended

8. To authorise signing of cheques for payments previously agreed:

| | |
|-------------------------------------------------------------|---------|
| 1. Clerk's salary (6.1.10-5.2.10) = 39hrs | £480.04 |
| 2. Clerk's expenses – paper and stationery | £8.10 |
| 3. RFO's salary (6.1.10-5.2.10) = 26 hrs | £316.16 |
| 4. RFO's expenses – | £ - |
| 5. Community Warden's salary (6.1.10-5.2.10) = 26.05 hrs | £234.00 |
| 6. Community Warden's expenses – | £4.00 |
| 7. Litter Warden's salary (Village) (6.1.10-5.2.10) = 23hrs | £161.00 |
| 8. Tess Brown – editing of website = 7 hrs to 12 Feb | £56.00 |
| 9. Matt's Tree and Grass Garden Services | £137.50 |
| 10. BDC – dog and litter bin collection | £636.63 |
| 11. Cllr Steel's travel expenses | £63.80 |

9. To receive notes of the SPPA meeting held on 17 February 2010 - Noted

10. **To agree proposed SPPA constitution for consideration by the parishes – After minor changes it was resolved to agree the proposed constitution**
11. **To agree and sign contract to transfer BT Telephone Box to SPC ownership – It was resolved to sign the contract – To be added to assets register**
12. **To discuss latest developments regarding Local Government Review for Suffolk – There was to be a County Constitutional Convention to see if any agreement can be reached regarding unitary local government for Suffolk – No action required by the PC at present.**
13. **To consider funding application from SVHMC to enable purchase of new tables – It was resolved to fund the full amount requested of £1500.**
14. **To consider the purchase and siting of grit bins – Further research needed regarding “hopper” models and re-use of other potential receptacles.**
15. **To consider correspondence received up to 25 February 2010 and any responses required – comments in bold**
 - a. SALC – LAIS 1291 – Post office banking – *copied to cllrs 26/1*

- b. SCHU – invitation to the launch of new management strategy 2010-2013 26 Feb 1.30-4pm at Royal Harwich Yacht Club – *Clerk and representative from Stour Footpath attending?*
 - c. BDC – changes affecting Babergh’s adopted Local Plan of 2006 – letter updating current position and links to documents on BDC’s website.
 - d. Age Concern – posters and article re cold weather advice and annual review – *e-mail version requested of article for NB and Website – posters up in village hall*
 - e. Optua – update on services and magazine and request for funding – *application forwarded*
 - f. Suffolk Accident Rescue Service – Request for funding – *grant form sent via e-mail for June meeting*
 - g. Tim Yeo – reply to our request that he signs the EDM regarding Sustainable Communities Act Amendment Bill
 - h. Camille’s appeal – letter advising of a duck race at the Shipwreck on Sunday 8th August in aid of this charity which raised funds to support young children under 5 yrs with brain tumours – *details passed to website and noticeboard*
 - i. Essex and South Suffolk Shoreline Management Plan – Key stakeholder drop-in events – Shotley 24 March at village hall 2-7.30pm – *details passed to website, noticeboard and footpath group*
 - j. SALC – LAIS 1293, 1294 and 1295 – Planning application consultees list, improving planning engagement with consultees and development management – Deadline for consultation 19 March 2010
 - k. BDC – Spring Clean Suffolk 2010 – this campaign begins on 1 March until 11 April. **Community Warden to arrange a suitable date**
 - l. Hutchinson Ports (UK) – letter re Bathside Bay consent variation – they are applying to extend the period of consent for the development of Bathside Bay – **Clerk to write to Tendring DC to ask if this is being consulted on yet and is it in breach of the S106 conditions previously agreed.**
16. **Reports from Councillors on matters not itemised on agenda/to be included in next agenda**
- 1. Feedback from Cllr Steel re attendance of an Arts Council conference on professional advice – He had registered the Council for free.
 - 2. Rubbish had been seen being burnt opposite Wades Lane nr stables – clerk to report to Environment Agency and BDC.
 - 3. It was reported that Dr Williams was retiring and it was felt appropriate that the Council shows its appreciation of his long service to the community by contributing to a leaving present – this to be on next agenda
 - 4. At the AGM for SVHMC – Mr Tony Prior was appointed the new booking secretary,

Meeting ended: 10.00pm

Date of next meeting: Council: 18 March 2010
Review: 25 March 2010

BCT = Babergh Communities Together
BDC = Babergh District Council
BELSP = Babergh East Local Strategic Partnership
CPRE = Campaign for the Protection of Rural England
EERA = East of England Regional Assembly
ENCAMS = Environmental Campaigns
LAIS = Local Authority Information Services
NALC = National Association of Local Councils

PPIB = Parish Plan Implementation Board
SALC = Suffolk Association of Local Councils
SCC = Suffolk County Council
SCHU = Suffolk Coasts and Heaths Unit
SOS = Stour and Orwell Society
SPPA – Shortly Peninsula Parish Alliance
SPC = Shortly Parish Council
SPS = Suffolk Preservation Society
SYNC = Shotley Youth New Crew

