

**Minutes of the Shotley Parish Council meeting held on Thursday 15 April 2010 at 7.15pm in the Large Committee Room, Shotley Village Hall**

- Present:** Councillors: R Wrinch (chair), M Matthews, J Catling, T Ingram, B Nichols, G Steel, and Clerk: L Rowlands and RFO: D Bedwell
- In attendance:** D.Cllr T Roberts and SC.Cllr D Wood, PCSO Trish Gibson and six members of the public (all for part of meeting)
- Public Forum:** Discussion ensued regarding the trading of the chip van on the village hall car park and the claim that this was detrimental to the local chip shop. As the Parish Council has no jurisdiction the parishioner was asked to contact Village Hall Management.

1. **To receive apologies for absence** – SP Cllrs N Bugg (holiday), G Brown (work commitments) and G Anderson (other commitment)
2. **To receive Declarations of interest** – Cllr Steel (item 3.9 - personal) and Cllr Matthews (item 7 – personal)

3. **To receive reports from (if available):**

1. District Councillor - Babergh were addressing budget shortages and it was hoped there would not be too many cuts; rates were to be increased by 3%; there were ongoing discussions between BDC and Mid Suffolk on sharing services and future possible merger of the two councils and the emphasis was there will be no consultations with stakeholders on matters that BDC consider to be administrative, even if they are major changes, as voiced by Cllr Wood
2. County Councillor – Most potholes had been resurfaced on the Peninsula.
3. Safer Neighbourhood Team – PCSO Trish Gibson reported that the crime report for March noted one crime of theft. The Ganges site had recently suffered the loss of lead and tiles from the swimming pool. The Council thanked Trish for her excellent work during her time in Shotley and looked forward to working with her replacement.
4. Parish Plan Implementation Board – Quotations for the works at the tennis courts were being collated and would be considered at the next meeting.
5. Shotley Community Emergency Plan – Nothing to report.
6. Parish Clerk – Nothing to report.
7. Responsible Financial Officer

The Parish Council reserves were as follows:

Community Account	£ 2,037.04
Premium Account	£ 454.85
Tracker Account	<u>£57,020.95</u>
<b>Total:</b>	<b><u>£59,512.84</u></b>

Which includes earmarked reserves and funds:

Ganges Playground	£ 7,500.00
Kingsland Playground	£ 7,500.00
Shotley Footpath Group	£ 2,000.00
BELSP (Tennis Courts £10K)	<u>£10,000.00</u>
<b>Grand Total:</b>	<b><u>£32,512.84</u></b>

(The above figures do not include Accounts Payable presented at this meeting)

8. Community Warden –

- Big increase in litter – especially between villages
- Rise in glass bottles being smashed on the Tennis courts
- Three new dog bins have been installed at Orwell View, back of Corner Garage and Church Green, Kirkton close still to be done. Request for bin at the bottom end of Queensland estate, also still need to replace the Stourside one

- Two rubber mats in the Ganges playpark were resited after having been pulled up and built up with top soil and grass seed.
  - Graffiti wall continues to be well used.
9. Stour Footpath Group – A report was circulated councillors; meeting held with statutory bodies to discuss replacement of types with approved interim cliff erosion protection (gabions); detailed costed design to be produced; tyres to be removed within 4 months; planning application to be submitted to BDC by 4 May; fundraising initiatives have been started; media campaign being looked into.
  10. Community First Responder Group
    - 10.1. To consider funding venue costs for monthly meetings – A verbal report was given to the meeting: the group have been operating for 16 months; attending approx two calls per month; they currently had seven volunteers and had outgrown usual domestic venues recently hence the need for using the village hall for meetings and practice sessions. **It was resolved to** cover the recent and future venue costs until June 2011 when a further request for funding would be made.
  4. **To agree minutes of the Parish Council Meeting held on 18 March 2010** - The minutes were declared a true and accurate record and were signed as such by the Chairman
  5. **To agree minutes of the Parish Council Review Meeting held on 25 March 2010** - The minutes were declared a true and accurate record and were signed as such by the Chairman
    1. To review and adopt amended Standing Orders as per NALC Model – **Deferred**
  6. **Matters of report from minutes of previous meetings –**
    1. Bathside – An extension for SPC’s comments had been agreed by Tendring DC. A draft response had been prepared and was agreed. Copies to be sent to Gareth Durrant, Cllrs Clarke, Roberts and Wood and SoS.
    2. Waste problem adjacent to Pear Tree Farm – Details had been passed to the relevant authorities who were going to investigate.
  7. **To consider grant application from Open Gardens to cover advertising expenses – It was resolved** to grant a sum of £150.
  8. **To consider grant application from Home-Start to cover set up costs for a Family Support Group in Shotley** – Deferred due to lack of paperwork
  9. **HMS Ganges: update and to agree any actions (if appropriate) in response to information received**
    1. Reserved Matters (B/00/01318RES - 404 Retirement Homes) - No appeal date or venue had been advised as yet. Letter to be drafted and agreed via e-mail for onward transmission to the Inspectorate advising that SPC wished to make a representation at the appeal. Notification had been received that the developers intended to demolish some of the unlisted buildings at the Ganges - although near neighbours to the site had been advised of this, SPC had not. This was taken up with BDC Planning. An e-mail from Head of Planning explained that there was no requirement in legislation to advise parish councils of these types of actions.
    2. Mast – update – None at present
  10. Planning matters

To consider response on applications received upto 11 April 2010 **and subsequently:**  
**Applications received from Babergh** - None  
**Applications approved by Babergh**

    1. B/10/00127/FHA – 66 Great Harlings, Shotley, Ipswich IP9 1NY – Erection of single-storey side extension
    2. B/10/00130/FUL – Anglian Water Pumping Station & Public Conveniences, Bristol Hill, Shotley – Construction of new vehicular access
    3. B/10/0020/FHA – 7 Kirkton Close, Shotley Ipswich IP9 1QG – Erection of single-storey rear extension and first-floor side extension

11. To authorise signing of cheques for payments previously agreed:
  1. Clerk's salary (6.3.10-5.4.10) = 46 hrs £538.99
  2. Clerk's expenses – Subscription to Church & Village News £6.00
  3. RFO's salary (6.3.10-5.4.10) = 35 hrs £425.60
  4. RFO's expenses – £ -
  5. Community Warden's salary (6.3.10-5.4.10) = 44.40 hrs £400.50
  6. Community Warden's expenses – petrol £9.20
  7. Litter Warden's salary (Village) (6.3.10-5.4.10) = 21 hrs £147.00
  8. Tess Brown – editing of website = hrs to March £20.00
  9. Matt's Tree and Grass Garden Services £137.50
  10. SALC – Subscription for 1020/2011 + 9 copies of The Local Cllr £600.20
  11. SVHMC – Hire of hall for Review Meeting 25/3/10 £13.00
  12. Stephen Hawes Assoc – design work re cliff erosion (from reserves) £587.50
  13. Shotley Open Gardens £150.00
  
12. To consider response to consultation re Draft Fire Action Plan 2010-2011 - **deferred**
  
13. To consider correspondence received upto 15 April 2010 and any responses required
  - a. BDC – Media Releases : Suffolk Village of the Year Awards 2010; £25k facelift for Babergh Park;
  - b. SALC – e bulletin re CLG media release regarding new power for parish councils to boost affordable home provision, NALC's media response to this
  - c. Suffolk Wildlife Trust – magazines and what's on
  - d. Developing a Ports National Policy Statement – consultation document (Nov 09) – deadline for comments has passed however SALC have asked that this be extended as we haven't been properly consulted – we have until 22 April to outline our views.
  - e. MCS \_ Strandline Newsletter
  - f. Suffolk ACRE 2010 AGM invitation – does anyone want to go? Any nominations for community group award?
  
14. Reports from Councillors on matters not itemised on agenda/to be included in next agenda
  1. It was reported that due to Babergh budget cuts BCT has now closed down operations.

Meeting ended: 9.10pm

Date of next meeting: 20 May – Annual Parish Council  
27 May – Annual Parish

BCT = Babergh Communities Together  
 BDC = Babergh District Council  
 BELSP = Babergh East Local Strategic Partnership  
 CPRE = Campaign for the Protection of Rural England  
 EERA = East of England Regional Assembly  
 ENCAMS = Environmental Campaigns  
 LAIS = Local Authority Information Services  
 NALC = National Association of Local Councils

PPIB = Parish Plan Implementation Board  
 SALC = Suffolk Association of Local Councils  
 SCC = Suffolk County Council  
 SCHU = Suffolk Coasts and Heaths Unit  
 SOS = Stour and Orwell Society  
 SPPA – Shotley Peninsula Parish Alliance  
 SPC = Shotley Parish Council  
 SPS = Suffolk Preservation Society  
 SYNC = Shotley Youth New Crew