

**Minutes of the Review Meeting of the Parish Council to be held on
Tuesday 10 March 2009 at 7.30pm at Shotley Village Hall, Large Committee Room**

Present: Cllrs Matthews (Chair), Bugg, Brown, Steel, Catling, Connell, Nichols and Clerk

In attendance: Two members of the public and Graham Brown

1. **Apologies for absence** - Cllrs Wrinch, Ingram and RFO (all work commitments)
2. **Register of interests and additions to register** - None
3. **To review, amend if necessary and re-adopt:**
 - a. Standing Orders – re-adopted with no amendments.
 - b. Financial Regulations - re-adopted with no amendments
 - c. Aims and Objectives – it was agreed that this be amalgamated with the work programme priorities at 8.
 - d. Complaints procedure – re-adopted with no amendments
 - e. Model Publication Scheme – re-adopted with no amendments
4. **To consider need for/formation of committees and further working parties – it was agreed** that the existing format be retained with the addition of the Stour Footpath Renovation Group upon which the Clerk and Cllr Ingram would attend meetings and report back to the SPC
5. **To consider initiating Parish Plan II** - It was reported that PPI had contained 17 recommendations of which 14 had been completed. **It was resolved** to timetable the launch of PPII to coincide with the establishment of the new unitary authority coming into being. It was felt that rather than a blanket household survey, sample surveys or focus work groups may be a better way forward. Advertisements to attract more volunteers would be placed on the website and in the Noticeboard.
6. **To consider actions required to attain the Well-being Power** – This was discussed at length and it was noted that in order to attain the WBP all councillors had to be trained, the Clerk would need to pass the CiLCA qualification, the SPC to attain Quality Status and a Community Statement issued. Timetabling deferred until next meeting.
7. **To consider actions required to gain Quality Parish Status** – It was noted SPC already fulfilled many of the criteria and that the main action was for the Clerk to pass the CiLCA qualification. Clerk to check if the two recent co-options disqualified it from gaining QP.
8. **To set priorities for 2009/2010** – this to be amalgamated with 3c. and to be agreed as next meeting

Meeting ended: 9.30pm

Date of next meeting: 19 March 2009