

Minutes of the Shotley Parish Council meeting held on Thursday 17 July 2008 at 7.15pm in the Large Committee Room, Shotley Village Hall

Present: Councillors: R Wrinch (chair), M Newman (for part of meeting), D Armes, M Connell, T Ingram, N Bugg, G Brown, RFO: D Bedwell and Clerk: L Rowlands

In attendance: Two members of the public, PC Garrod (for part of meeting) and D.Cllr T Roberts (for part of meeting)

Open forum for members of the public to speak to Councillors **on items appearing on the agenda**

1. **To receive apologies for absence** - Cllrs J Catling (holiday), G Steel (holiday) and C.Cllr Wood (funeral)
2. **To receive Declarations of interest and additions to register** - Upon co-option, Cllr G Brown declared a prejudicial interest in item 14 as compiler of the draft plan.
3. **To receive nomination(s) to fill councillor vacancy by co-option** – Cllr M Connell proposed and Cllr N Bugg seconded Graham Brown to be co-opted onto the Council. All agreed. Cllr Brown completed the Declaration of the Acceptance of Office and joined the meeting.
4. **To receive reports from (if available):**
 - 4.1 District Councillor – D.Cllr Roberts urged SPC to send its views to the Boundary Committee on its draft proposals for the Local Government Review. He advised that a Good Neighbours' case study had been published in a Government White Paper.
 - 4.2 County Councillor – The July Report had been received and circulated.
 - 4.3 Safer Neighbourhood Team – PC Garrod was in attendance for a short time and reported that there had been seven crimes in the period 30 May to 30 June. This was a decrease of 42% over the same period last year. There was a 42% increase in detection rate over the same period. An additional officer (PC Gary Austin) would be covering the Peninsula from 21 July.
 - 4.4 Parish Plan Implementation Board – Two further quotations for the tennis courts refurbishment were being obtained.
 - 4.5 Parish Clerk – Another eviction notice had been dispatched regarding Bulls Field allotments and also a final eviction letter.
 - 4.6 Responsible Financial Officer – Reported that the Chairman was entitled to claim a £120 allowance per annum for general outgoings. Contributions had been received from SCC Rights of Way (£4,000) and SCC Locality Budget (£1000) in respect of the Breached Stour Path repair.

The Parish Council reserves were as follows:

Community Account	£3,009.96
Premium Account	£452.92
Tracker Account	<u>£46,258.62</u>
Total:	£49,721.50
<u>Which includes earmarked reserves and funds:</u>	
Ganges Playground	£5,000.00
Kingsland Playground	£5,000.00
BELSP (SVH kitchen £7K – Tennis Courts £10K)	£17,000.00
Grand Total:	<u>£22,721.50</u>

The above figures do not include Accounts Payable presented at this meeting.

- 4.7 Community Warden – The fireman’s pole at the play park is being rubbed down until smooth as and when the paint flakes off; the grass on the road edge markers on the 's' bends is being strimmed as are the bottom of posts and poles near the School; beer cans and bottles are less evident, in fact none found recently at the play parks - those found at the bus stop and 'Den' were unmarked; litter generally is down; dog owners are allowing their pets to foul in public places more so recently than usual.
5. **To agree minutes of the Parish Council Meeting held on 19 June 2008** - The minutes were declared a true and accurate record and were signed as such by the Chairman
6. **Matters of report from minutes of previous meetings**
 - Road/parking outside Kingsland PO – Replies had been received from both BDC and SCC – a site meeting is to be arranged in order to move forward.
 - Lloyd Road Bollard – Anglian Water own the driveway in front of their facility – they are unwilling to fund the purchase of a bollard but are agreeable to SPC funding one and fitting their locking mechanism. As it appears the activity that prompted this enquiry has subsided, it was felt that other than researching the cost and fitting of a removable bollard, this matter should be deferred.
 - Risk Assessment Working Party – Further meeting to complete documentation to be held in near future.
 - Finance Working Party – Meeting still to be arranged.
 - Dog litter bins – These had been ordered, no installation date set as yet.
7. **Ganges: update**
 - Reserved matters : 404 retirement homes – At present the case officer, Gareth Durrant at Babergh is compiling his report but does not anticipate presenting this to Babergh Planning Committee until after the Summer. SPC Councillors are attending a meeting in August with Babergh Planning and their legal team in order to discuss a range of issues regarding the development.
 - The Ganges Mast – Other than Babergh placing this on their “watching brief” list nothing further has happened. The developers have been furnished with details of competent repairers of masts but as yet, appear not to have acted upon this information.
 - Proposed mixed development – We have heard nothing further on this proposal.
8. **Breached Stour River Path:**
 - 8.1 Meeting with BDC on 22 July – to formulate agenda – It was agreed to put forward the following points for discussion: that SPC are looking for a long term solution to the erosion issue; that an engineer’s report/feasibility study be commissioned starting at the pier to the far end of the housing; enquire whether the “open spaces contribution” provided by the Marina development could be used to fund study/report
 - 8.2 AW drain - surface water – to consider further action/purchase of AW pipework maps - it was agreed to purchase Anglian Water pipework maps at a cost of £35.25.
9. **Planning matters – To consider responses to Babergh District Council on applications received upto 13 July 2008 and subsequently:** None
 - 9.1 Applications approved by Babergh
 - B/08/00701/FHA/GC – Mountain Ash The Street Shotley IP9 1LD – Erection of first-floor rear extension including new dormer
10. **To discuss the Boundary Committee’s Draft Proposals for unitary local government in Suffolk** – The Clerk had attended a BDC consultation meeting and outlined their preliminary views on the Boundary Committee’s draft proposals. BDC were in favour of the two unitary proposal but wished to see an enlarged Ipswich area to encompass Hadleigh to the western side so as to balance out the “rural” and “urban” population. BDC needed SPC’s views by 8 August. It was felt that SPC’s view alone be conveyed to BDC initially, being that it concurred with their preliminary view on the basis that: Ipswich would be a closer “administration centre”

and would be more “locally focused” because of the proximity to the Peninsula. It was also felt that many residents of Shotley identified with Ipswich as it provided their entertainment; shopping facilities; they worked there and attended schools/colleges. A meeting to inform/consult with parishioners would take place in September at which time a final view would be forwarded to the Boundary Committee.

11. **Discontinuation of bus service 97H – To consider response** – An email outlining the SPC’s disappointment at the lack of consultation had already been despatched to FET and it was felt that no further action needed to be taken. Sources had confirmed that negotiations were in hand to engage the services of another bus operator so as to ensure an uninterrupted service.
12. **Community First Responder Scheme – to consider grant towards cost of kit** – Deferred as applicant awaited further costing information.
13. **To authorise signing of cheques for payments previously agreed:**

13.1	Clerk’s salary (6.6.08-5.7.08) = 65:30hrs	£676.99
13.2	Clerk’s expenses – paper, stamps, ink, PDF programme	£119.08
13.3	RFO’s salary (6.6.08-5.7.08) = 29 hrs	£344.23
13.4	RFO’s expenses – ink cartridges	£68.10
13.5	Community Warden’s salary (6.6.08-5.7.08) = 26:45 hrs	£240.75
13.6	Community Warden’s expenses – petrol, building materials, screws	£50.28
13.7	Litter Warden’s salary (Village) (6.6.08-5.7.08) = 20 hrs	£140.00
13.8	BDC – Lease of land at Kingsland (annual)	£25.00
13.9	Elmy Landscapes – grass cutting	£282.00
13.10	Anglian Water Services – provision of water pipework maps	£35.25
14. **Shotley Community Emergency Plan – To consider expenditure on various items**

The SCEP Working Party proposed to write to local businesses who may be able to assist in the event of an emergency. An amount of £74.00 was sought in order to pay for stationery, stamps and manhours etc. All agreed.
15. **Babergh Skateboard Park at Ganges Playpark – To consider attendance by Councillors/contribution to costs** – Councillors would attend if available. No contribution towards costs was felt appropriate as SPC were allowing Babergh to use the Ganges Wood Playpark at no charge. The Community Warden would ensure the area was clear of litter and glass prior to each date.
16. **To consider correspondence received upto 17 July 2008 and any responses required** – It was noted that Cllr Matthews would be attending several Charing Skills courses at SALC, otherwise no responses required.
17. **Reports from Councillors on matters not itemised on agenda/to be included in next agenda**
 - 17.1 The Stour and Orwell Conservation and Shooting Society had carried out a litter pick last week along part of the Orwell shoreline
 - 17.2 It was advised that Kidzone were having some difficulties due to falling numbers and an application for funds would be forthcoming shortly.
 - 17.3 The Almshouses demolition had slowed again and rats had been reported to BDC.
 - 17.4 There had been some problems with aggressive dogs in Kingsland.
 - 17.5 More cheque signatories were needed – Cllr Matthews and Ingram to be added to list at the August meeting.

Meeting ended at 9.31pm

Date of next meeting: 21 August 2008, 7.15pm, Large Committee Room, Shotley Village Hall