

1. **Parish Plan Grant Application** – A final payment has now been received for £1.200.56. The previous advance payment of £1.587.00 plus this one make up the 46.82% of expenditure, a total of £2.787.56.
2. Slight concern with regards to delay from **Inland Revenue** in sending New Employers package to allow me to make necessary deductions and subsequent payments. If agreed, I shall contact the Office in writing, by recorded delivery, to safeguard our best interests in this matter.
3. Will be attending **Finance** module of S.A.L.C. Counsellors and Clerks Course on the 17th May 006, at Claydon, as per previous agreement.
4. **Bank Mandates** – Cllr Long, Cllr Peters, Cllr Bugg and Cllr Steel have finally become authorised signatories. Cllr Corness has been removed from the list. My name has been added to the accounts but unfortunately I have not been able to log online due to some system error. I am, in the meantime, accessing the necessary data by phone.
5. After feeling the need for one, several times, I recently purchased a **scanner** for £39.99 (v.a.t. included) without having requested funding from the Council. I have since spoken to Carol, who suggested I ask the Council for a contribution towards it as I use it for Council matters only.
6. **Year End Accounts for 2005/2006** are being put together. I am liaising with Carol to get an idea of what type of Profit and Loss Account I should be submitting. I aim to send them out for your perusal by the 28th of April, all going well.
7. **Bank Account Updates as at 20.4.06:**
 - a. **Community** £14267.15 (cheques not cleared (1) Wendy Le Las £7915 (2) £720 and (3) Bynoth £29.50)
 - b. **Premium** £440.91
 - c. **Tracker** £28625.48